AFRICAN HEART NETWORK (AHN)  
ANNUAL GENERAL MEETING

MEETING DATE & VENUE: 5 June 2016, Mexico City, Centro Banamex

ATTENDANCE LIST:
- Joseph Mucumbitsi
- Habib Gamra
- Christelle Crickmore
- Vash Mungal-Singh
- Kingsley Akinroye
- Fastone Goma
- Albertino Damasceno
- Ahmed El Sayed
- Elizabeth Gatumia (partially via skype)
- Peter Lwabi (partial attendance)
- Emmy Okello (partial attendance)
- David Wood (AHN address)

APOLOGIES: Pascal Bovet, Daniel Lemogoum, Robert Mvungi, Herve Yagni-Angate

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<tr>
<th>AGENDA ITEM</th>
<th>COMMENT</th>
<th>ACTION</th>
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<tr>
<td>Welcome</td>
<td>AHN President Habib Gamra welcomed all present with special welcome to David Wood who will be addressing all members present.</td>
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<td>Presentation by WHF President-elect David Wood</td>
<td>David Wood firstly mentioned the success of the Global Summit on CVD health in Mexico City held on 4 June 2016 as a key innovation bringing together many constituencies in CVD health and to be repeated annually. One of the successes of the meeting was the signing of the Mexico Declaration on Circulatory Health (also signed by AHN president) which will be published and pledges global action on advocacy, implementation and 'speaking with one voice' regarding CVD Health. David further announced the proposed WHF Global Summit on Circulatory Health to be held in Cape Town, South Africa on 16 – 18 June 2017 to be hosted by AHN, Heart and Stroke Foundation SA, PASCAR and SA Heart Association. The congress model for the next World Congress of Cardiology has not been decided on yet as they are awaiting the outcome and success of the congress in Mexico. The open question to all was do we have a full Congress or some other format. The UAE Society of Cardiology is willing to host the 2018 Congress in Dubai, together with a Global Summit. There was some discussion regarding the format of the congress vs the summit and Habib requested that the proposal be put in writing to all continental foundations/networks and for them in turn to provide feedback and input. Ahmed pointed out that there are few clinicians working in prevention and a meeting would have to provide enough scientific content to entice clinicians. It was further discussed that a congress doesn’t necessarily bring together all stakeholders on a global level and we need many players to meet the WHO target. A Summit is one such a tool that can bring all stakeholders together and WHF is the convenor at the highest level. Vash agreed to send more information regarding the proposal to all. Habib questioned the sustainability of an annual summit which needs careful consideration. Vash reminded all that such a summit will not only be on...</td>
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### President's Report

Habib presented on AHN activities and achievements over the past 2 years.

### Auditor's Report

**The 2014 audited financials were presented by Vash on behalf of Elizabeth as treasurer and discussed.**

Vash explained that the AHN address and name change to African Heart Network NPC was needed in order for AHN to be registered in South Africa as a non-profit company. This is important for funding purposes going forward.

**Corrections to financials:**
- P5 Directors. Change Kingsley from chairman to Past-President

**Key point to notice is our cash is reducing with no additional funds coming into our account. For 2 years now we are running at a loss.**

**To follow up:** For 2015 no subvention was received by WHF. For 2016, no subvention has yet been received from WHF. This also needs follow up as the subvention is subject to AHN members paying membership fees. Elizabeth as treasurer and Habib as President should have a discussion with WHF to clear up any issues and follow up on 2015 payment as well as confirm expectations regarding WHF 2016 subvention and payment.

P12 - Employee costs were queried and what this amount is reflective of. This cost needs to be investigated and confirmed if correct.

**The issue of how expenses are currently approved was raised. Vash explained that in the interim she approved expenses as the accounts are handled from the Heart and Stroke Foundation SA offices. We need to develop a clear policy for how expenses will be approved and authorised with e.g. 2 authorised signatories.**

**It was also raised that as AHN is in a tough financial climate it has to be very clear that we agree where money gets spent (e.g. non-negotiables – employee costs, bank charges) and agree on what spend should be put on hold until additional funding is sourced (e.g. travel).**

**We need to draw up a budget that can guide the organisation regarding future spend.**

Vash stressed the fact that AHN has to fundraise as our reserve is slowly but surely being eroded. This point was further discussed during the fundraising discussion.

The audited financials were adopted by Ahmed El Sayed and seconded by Joseph Mucumbitsi.

### Executive Secretary's Report

Christelle presented on latest AHN activities pertaining to AHN corporate identity, brochures, WCC presence and new closed Facebook group.

Vash recommended that the CVD updates that are currently shared with AHN members also be shared with WHF. All country presentations to be loaded on the website.

### Country Presentations

The following persons presented on their country activities as per shared template:
- Christelle – South Africa
- Fastone – Zambia
**Fundraising Discussion**

Vash presented short insights regarding fundraising and facilitated a discussion regarding fundraising for AHN.

Vash discussed that the key in fundraising is to understand what we are good at, build relationships with potential funders and co-create opportunities together. It is important to identify what we can offer them and identify common goals and a shared agenda. This does not happen overnight and building relationships are key.

There was some discussion regarding the value of recruiting a fundraiser to assist with fundraising for the organisation. The general consensus was that this is not an avenue that AHN should pursue due to limited funds to pay such a person and that an external fundraiser will not be close enough to the organisation and might add limited value, this role is also hard to manage and incentivise.

Vash mentioned that we should be less reliant on WHF subvention and endeavour to raise our own funds in order to be more sustainable. It was then discussed whether AHN moving back to the old model where membership fees were paid directly to AHN would make more sense. This is something that needs discussion.

In summary there was agreement on the following avenues that will be pursued to raise funds for AHN:

1. **Essential medicines survey**: We have done great work with the survey. There was discussion regarding the expansion of the survey. Do we publish the results first or expand on the current survey in order to be able to raise funds through possible pharmaceutical companies etc. This proposal needs further discussion.

2. **World Heart Day**: Vash mentioned that how do we use World Heart Day and together with WHF fundraise for the day. This concept needs to be explored. We need to build corporate partnerships with companies operating throughout Africa.

3. **Salt Mini-Summit**: As per the experience of the salt summit in South Africa, there is opportunity for companies in other African countries or companies (like Unilever) with African presence to be interested in sponsoring a salt summit in another African country. We need to discuss and identify the right opportunity to explore further.

4. **Tobacco roadmap**: Vash mentioned that there are other associations that are currently being funded for developing the hypertension roadmap for Africa. AHN needs to jump on this opportunity to develop the tobacco roadmap for Africa. Our interest needs to be expressed to WHF who can guide us on the process to follow.

The next step is to discuss the identified avenues and develop a clear action plan and milestones going forward.

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<th>Elections</th>
<th>There was a discussion whether AHN is currently in the right position for elections of a new council. There has been some changes in AHN over the</th>
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**Joseph – Rwanda**  
**Habib – Tunisia**  
**Elizabeth – Kenya (via skype)**  
**Kingsley – Nigeria**  
**Pascal – absent but sent presentation of Seychelles**  
**Albertino – no ppt but shared activities of Mozambique**  
**Ahmed – no ppt but shared activities of Sudan**

All members discussed and asked questions for clarity regarding the various country presentations.

All presentations will be loaded onto the AHN website.
past months with changes in Executive Secretary and some months without such support. There was general consensus that elections should be postponed until 2017. Fastone Goma proposed the postponing of elections until 2017. This motion was seconded by Kingsley Akinroye.

| **Closing** | Habib thanked all for their participation and wished all safe journeys back home. |  |